

**iCAT 2008: 2<sup>ND</sup> INTERNATIONAL CONFERENCE ON ADVANCED TRIBOLOGY**  
**3<sup>rd</sup> – 5<sup>th</sup> December 2008**  
Furama Riverfront Hotel, Singapore

**Instruction for Oral Presentation**

1. Each oral presentation is limited to 15 mins, inclusive of the Q & A. Kindly allow for 5 mins for the Q & A.
2. The Chairs of the sessions will be keeping to the time strictly. A student volunteer will remind the speaker at the 10th mins mark. You are to make your concluding remarks by then.
3. Presentation should preferably be done using MS Powerpoint 2003 or compatible. A laptop with LCD projector will be made available for all sessions. To minimise technical difficulties, we request all presenters to save their presentation to a USB storage device in a format that can be read by MS Powerpoint 2003 or compatible on a Window-based PC.
4. We prefer you to use the laptop provided for presentation so as to minimize time wastage during the change-over. If you need to use your laptop, please test it before your session.
5. Presenters should transfer their files to the laptops or test their laptops as early as possible. Preferable times are during coffee-breaks and lunch. A student volunteer will be available to assist the presenters.
6. Presenters are requested to submit a short biography (i.e. Presenter's CV Form) to the Session Chairs at the beginning of the session. Your biography should include at least your title, name, affiliation.

**Instructions for Poster Presenters**

1. The poster layout should be portrait and not exceeding A1 size (594 mm (W) x 841 mm (H)).\*
2. The poster section will open from 6.00pm to 8.00pm on Wednesday, 3<sup>rd</sup> December 2008 at Level 5, Mercury I & II; alongside with the iCAT2008 Welcome Reception.
3. Poster presenters are to put up their posters between 3.00pm to 5.00pm and remove these immediately after the poster session.
4. The necessary stationery, eg Velcro tapes and stick-tack will be available on-site.
5. Posters are to be put up according to the numbering on the poster panels.
6. Authors must be present during designated time to explain their posters and answers.

\* equivalent to 8 x A4 paper size